

Vestry Minutes

14 June 2016

PRESENT: Michel LaLiberte, Senior Warden; Barbara, Junior Warden; Gloria Mansfield.

GUESTS: The Rev. Beth Hilgartner, Diocesan Companion; The Rev. Bruce MacDuffie, Priest; The Rev. Charles Mansfield, Deacon; Robert Bowler.

CALL TO ORDER at 4:30 pm.

ITEMS WE NEED TO ACCEPT

***Motion** to accept the minutes from 10 May 2016 as written made by Gloria, seconded by Michel, approved.*

ITEMS FOR ACTION / DISCUSSION

(Old Business)

- I. **Cemetery Vandalism & Security Cameras:** Rescheduling during church office hours Tuesday through Thursday...
- II. **Yard Sale:** No comment.
- III. **Old Signs & Buffets in Barn:** One of the buffets is missing a drawer and the other has a minimal value. ***Motion** to sell the complete buffet for \$100 and loan the one with missing drawer to SCA/IRC for the duration of its existence made by Michel, seconded by Barbara, approved. **Motion** to contract Sharon Bocelli to sell White Funeral Home sign for a minimum of \$600 with her taking 20% commission (we would receive at least \$480), made by Michel, seconded by Gloria, approved.* The Hartford sign has not been picked up, but it is not taking up usable space.
- IV. **Autoharp:** No comment.
- V. **Additional Paint Found:** All the paint is bad according to Ralph. Paint should be in one accessible location. Paint needs to be marked as to ownership. If SCA/IRC borrows paint from IEC, there should be compensation and visa versa.
- VI. 1) *Tree Branches in Lower Parking Lot:* No further comment. 2) *Nuns of the Order of St. Mary Magdalene:* Nothing changed. 3) *Warming Shelter Funds:* The funds have now been fully transferred to money market account.

(New Business)

- 1a. **Robert Bowler contract with Immanuel Church of Bellows Falls.** Discussed last during Executive Session.
- 1b. **Cemetery Cameras:** Still waiting on detective to get back to us on install time for cameras.
2. **Planned Expansion of SCA/IRC into Barn Upstairs:** When Beau was working with a group painting the labyrinth on canvass, he realized that this kind of thing should be done in a dedicated art room. However, new stairs and other work will be needed for

“Art Barn” and it is not a priority at this time.

3. **Estimate on Furniture in Barn Upstairs - Old sign and buffets:** Discussed above. There is also an old rug in attic of Retreat House. It may be worth something.
 - 4a. **Report of Ralph’s Hours, IEC vs. SCA/IRC:** Ralph bills the church for SCA/IRC and IEC hours separately. He works about 60% for church and 40% for SCA/IRC.
 - 4b. **Insurance Claim on Vandalized Stones:** Ralph is fixing the majority of the stones himself at less than \$20 per stone. Should this just be maintenance of Cemetery? It should come out of Cemetery Fund. Matching stones to the lists on the police reports is a difficult task. The photos are not actually on the documents so matching them is difficult. Beau is taking before and after pictures of Ralph’s work. There are stones that Ralph cannot fix. Those will be more expensive to replace and, if broken as a result of recent vandalism and sent out to be fixed or replaced, should be included in insurance claim.
 5. **Ownership of Firewood in Retreat House Garage:** Beau indicated that the Parrots were paid by SCA/IRC to move rounds to garage so amount of sale should go to SCA/IRC, but he agreed for money from sale to go to church instead. The amount from sale will be \$150.
 6. **Rental of Retreat House Garage to Steve Fuller:** Steve does not want to use garage. Michel’s proposal is to let Steve use garage as a benefit. There may be a question for insurance if gasoline is stored there. The garage is technically part of the Use and Occupancy Agreement of SCA/IRC. Beau will email Michel and Vestry as soon as he knows when SCA/IRC Board will meet.
 - 7a. **Bedframe:** Sold for \$40.
 - 7b. **Security & Keys:** Michel would like to reduce the number of keys and know who has numbered keys. Beau will have latch installed on half office door in office low enough that you have to reach on one foot. Michel is working with Bellows Falls Police Department on security issues. Michel has asked for Royal Alarm to give him lists of security systems arming and disarming. They have not complied.
 8. **Duplicate Tools:** We have many duplicate tools. They were for volunteer use and stored in the crypt. *Motion to hang on to excess items and clean them made by Barbara, seconded by Michel, approved.*
 9. **Vestry Minutes:** *Motion that Vestry minutes be published a minimum of four business days—by Monday—following meeting made by Michel.*
- 10-13 For information only, no action required.**
- 14.. **Plowing:** Beau had suggested we renew the plowing contract because if we renew it in time (this week) we can keep the same prices. Michel suggested it go out to bid and is a Vestry decision. We will see if Ralph will do landscaping, plowing and snow shoveling.

15. **Free Wood Idea:** SEVCA or other agency would decide who gets the wood. Michel has handed off the lead on this idea to others but remains involved.
16. **Other:** 1) *Refrigerators:* Gary Fox has hauled away refrigerators. The small one could not be cleaned. The others will be put to use. Next time his organization, The Incubator Program, puts out a newsletter they will credit IEC for the donation. 2) *2015 Parochial Report: **Motion** to approve the 2015 Parochial Report made by Gloria, seconded by Barbara, approved.*

BREAK FOLLOWED BY EXECUTIVE SESSION: 5:56 pm.

NEXT MEETING: 12 July, 4:30 pm

Respectfully Submitted,

Robert Bowler